

Spotlight

on Student Assessment and Accountability

August 15, 2019

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School Accountability Contact Information


The Educational Entity Master (EEM) contains school entity and contact information for all schools in Michigan. Previously, the EEM contained a contact type named “School Report Card Contact” that was used for communicating to designated school personnel on topics and functions related to the now-retired school report cards system.

This contact type name has been renamed the **School Accountability Contact** in the EEM. This change better reflects general nomenclature for school accountability reporting. The individual assigned to this contact is responsible for receiving communications and performing functions relevant to school accountability reports (School Index, Parent Dashboard, etc.).

This is not a required contact type in the EEM, but it is used by the MDE for targeted communications to schools and districts on school accountability reporting topics and functions. To ensure that a dedicated contact person for your school receives school accountability communications, make sure your EEM Authorized User has submitted this contact information in the EEM.

[How to Add, Remove or Edit a Contact in the EEM](https://www.michigan.gov/documents/cepi/EEM-Add_Remove_Contact_469878_7.pdf) (https://www.michigan.gov/documents/cepi/EEM-Add_Remove_Contact_469878_7.pdf)

For assistance with the EEM, contact CEPI at CEPI@michigan.gov or 517-335-0505.

Key:  Reminder (previously run article)

Formative

Interim

Summative

Focus on Assessment Literacy

What is the formative assessment process and why is it critical to teaching and learning?

Last March in the Spotlight, we described two basic types of assessment: assessment *for* learning and assessment *of* learning. This month's topic in the Assessment Literacy series focuses on Formative Assessment, which is an assessment *for* learning process that takes place during instruction to inform both students and teachers of learning as it occurs.

The Council of Chief State School Officers (CCSSO) defines formative assessment as a “a planned, ongoing process used by all students and teachers during learning and teaching to elicit and use evidence of student learning to improve student understanding of intended learning outcomes and support students to become self-directed learners” (CCSSO FAST SCASS, 2017).

The key concept in this Michigan-recognized CCSSO definition is that formative assessment is a “planned and ongoing process” that teachers intentionally use to engage students with content-specific learning targets on a regular and timely basis in the classroom.

This definition further reveals five helpful formative assessment practices that educators can use in the classroom:

1. Clarify learning goals within a broader progression of learning
2. Elicit and analyze evidence of student thinking
3. Engage students with self-assessment and peer interaction
4. Provide (along with students) actionable feedback
5. Use this actionable feedback and evidence to inform adjustments to strategies, goals, and next instructional steps.

The process of formative assessment is an essential component of a comprehensive, balanced assessment system that also includes summative and interim assessments. Next month, we will explore what a balanced assessment system looks like and how assessment for learning and assessment of learning work together to inform instructional decisions and improve student learning outcomes.

Resources

[Formative Assessment for Michigan Educators](#)

The MDE-sponsored FAME website contains many resources you can use to learn more about formative assessment.

[Revising the Definition of Formative Assessment](#)

The definition of formative assessment is expanded in this brief from CCSSO's Formative Assessment for Students and Teachers (FAST).

[Discussion Starter for the Formative Assessment Process](#)

This “one-pager” contains discussion prompts that can promote a dialogue between instructional leaders and their staff on the formative assessment process.

Put Into Practice

1. View the 15-minute [Formative Assessment Process Overview Module](#) (<https://bit.ly/FormativeAssessmentProcess>) on the [FAME website](https://famemichigan.org) (<https://famemichigan.org>). *What did you learn that you could put into practice in your classroom right away?*
2. Consider viewing the module with your instructional team and together discuss the three reflective questions at the end of the module. *What are the main “takeaways” from your discussion?*

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email michiganadministratorsupport@collegeboard.org

Getting Ready for 2020 – Save the Date for Fall Implementation Workshops

Implementation workshops are free and provide information about the Michigan-provided SAT with Essay, PSAT 10, and PSAT 8/9 for grades 8 and 9 in the spring of 2020. The workshop is important for building administrators and building test coordinators. Learn about the latest enhancements and changes for the spring administration, preparing for and administering the College Board exams, spring implementation timelines, and about our professional development offerings to prepare you for Spring 2020.

Schools that will administer the PSAT 8/9 for grade 8 are HIGHLY encouraged to attend.

The College Board is partnering with MCAN (Michigan College Access Network) to provide SCECHs to registered participants.

[Workshop Registration](http://www.collegeboard.org/michiganworkshops) (www.collegeboard.org/michiganworkshops)

Date	Location	City
10/1/2019	Genesee ISD	Flint
10/1/2019	Macomb ISD	Clinton Township
10/2/2019	Wayne County Community College	Wayne
10/7/2019	Oakland ISD	Waterford
10/8/2019	Menominee ISD	Menominee
10/10/2019	Kalamazoo RESA	Portage
10/11/2019	Ingham ISD	Lansing
10/11/2019	Jackson ISD	Jackson
10/11/2019	St. Joseph ISD	Centreville
10/24/2019	Clare-Gladwin RESD	Clare
10/24/2019	Delta Schoolcraft ISD	Escanaba
10/25/2019	Copper Country ISD	Hancock
10/28/2019	Kent ISD	Grand Rapids
10/29/2019	Marquette-Alger ISD	Marquette
10/30/2019	Eastern UP ISD	Sault Ste. Marie
10/30/2019	Traverse Bay Area ISD	Traverse City
11/1/2019	Alpena-Montmorency-Alcona ESD	Alpena

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Spring 2019 Score Reports Delivery and Returned Shipments

School-level and student-level paper reports were scheduled for delivery **August 5–9, 2019** to the mailing address of the WorkKeys Test Coordinator listed in the [Educational Entity Master \(EEM\)](http://www.michigan.gov/eem) (www.michigan.gov/eem) as of July 3, 2019.

Refer to the [June 20, 2019 Spotlight Newsletter](#) (www.michigan.gov/mde-spotlight) for more information about:

- what is included in the reports shipment
- National Career Readiness Certificate® (NCRC®)
- student access to myworkkeys.com
- score embargo

If you have not received your reports yet, ensure the mailing information in the EEM system is current. If it is out of date, contact your district's authorized EEM user to update the EEM system as soon as possible. If you are not sure who the authorized EEM user is, use the **District and School Contact** page on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) (www.michigan.gov/oeaa-secure) to retrieve the name and contact information for your district.

Instructions for using the District and School Contacts page are available on the [Secure Site Training web page](http://www.michigan.gov/seuresitetraining) (www.michigan.gov/seuresitetraining) under the

Miscellaneous section. Nonpublic schools should call 517-335-0543 or email nonpublicschools@michigan.gov with updates to the EEM.

ACT will begin re-shipping returned package(s) the week of **August 19, 2019**.

- If your school was closed for the summer, the package(s) will be shipped to the WorkKeys Test Coordinator at the mailing address listed in EEM
- If your school is permanently closed, the package(s) will be shipped to the District Assessment Coordinator at the mailing address listed in EEM

If the district is also closed, reports will be shipped to the Michigan Department of Education.

Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) (www.act.org/aap/state/contact.html)
2. call ACT at 800-553-6244, 9:30 AM – 6:00 PM ET
 - standard time: ext. 2800
 - accommodations: ext. 1788

Important Dates

Coming Next Week . . .

August 20, 2019, 9:00 AM to 4:00 PM:

- **Workshop 1: WIDA Screener Online Training**

Location: Michigan Department of Education,
608 W. Allegan St., Lansing, MI 48933
Ottawa 3 Conference Room

[Registration link](https://wida-screener-online-training.eventbrite.com) (<https://wida-screener-online-training.eventbrite.com>)

August 22, 2019, 1:00 to 2:00 PM

- **District and Building Coordinators Training**

[Click to Join](https://datarecognitioncorp.zoom.us/j/724995133) (<https://datarecognitioncorp.zoom.us/j/724995133>) – this webinar is recommended for new coordinators or returning coordinators who need a refresher

August 2019

Early Literacy and Mathematics

Now – October 4, 2019

- Pre-identification of students on the OEAA Secure Site for the fall **Early Literacy and Mathematics Benchmark Assessments (K-2)**

September 2019

Now – September 11, 2019

- **Graduation Rate Appeals** window

Now – September 11, 2019 at 11:59 PM:

- **MSDS Student Record Maintenance (SRM) Collection** – English Learner (EL) Exits must be reported and certified in the SRM using an [As of Date] between 7/1/2019 and 8/31/2019 AND an [EL/LEP Exit Date] on or before June 30, 2019

Early Literacy and Mathematics

September 9 – October 4, 2019

- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Fall Testing Window

WIDA

September 11, 2019, 10:00 to 11:00 AM

- **Screener Online Overview Webinar** – introductory overview of the WIDA Screener Online, which will benefit new WIDA test coordinators

[Registration link](https://www.eventbrite.com/e/wida-screener-overview-webinar-registration-68023725795) (<https://www.eventbrite.com/e/wida-screener-overview-webinar-registration-68023725795>)

October 2019

WIDA

Tuesday and Wednesday, October 1 and 2, 2019, 9:00 AM to 4:00 PM:

- **Workshop 2: Leading Schools for Multilingual Learner Achievement**
Location: Wayne Community College – Downriver Campus, 21000 Northline Rd., Taylor MI 48180 EPAC 5 & 6
[Registration link](https://wida-leading-schools-el-achievement.eventbrite.com) (<https://wida-leading-schools-el-achievement.eventbrite.com>)

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Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDA AMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

MDE-Accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:
(for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues