

Spotlight

on Student Assessment and Accountability

What's New

Week of May 20, 2021

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- [Help Support Students with Visual Impairments](#)
- [Michigan Performance Assessment Cadre \(MiPAC\) Development Opportunity](#)

Reminders

- [Assessment and Accountability Frequently Asked Questions \(FAQ\)](#)
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Recently Asked Questions



Approaching Deadlines!

Friday, May 21, 2021
M-STEP 5, 8, and 11 Online and Paper/Pencil testing window **CLOSES**

Wednesday, May 26, 2021
M-STEP Return of Materials **DEADLINE** for grades 5, 8, 11

For more information, refer to the [May 13 Spotlight](#) (www.michigan.gov/mde-spotlight).

WIDA ACCESS for ELLs Online Speaking Test Survey

WIDA wants to know what you think of the WIDA ACCESS for ELLs Online Speaking test, and what speaking activities you use in your classroom.

To help WIDA improve the WIDA ACCESS for ELLs Online Speaking test, please respond to this [survey](#) (www.surveymonkey.com/r/SpeakingTest). It should take no more than 15 minutes to complete the survey, which will close on **June 28, 2021**.

Help Support Students with Visual Impairments

The Michigan Department of Education (MDE) is looking for teachers who want to help to develop assessments that can be fully accessed by all students. MDE relies on teachers in grades K-12, from all content areas and from across the state, to help write, review, revise, and improve test items as they are developed for state assessments.

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Currently, MDE is especially in need of educators with an endorsement in Visual Impairment or who work closely with students who have visual impairments for the M-STEP Bias and Sensitivity Review Committees (BSC), especially for social studies. As part of a BSC team of educators, you will provide essential feedback and recommendations on items currently being developed for M-STEP assessments.

This is a great opportunity for educators to not only support students who have visual impairments, but also learn more about the state's assessment system; become more familiar with the revised social studies standards; collaborate with other educators; and earn extra money or SCECHs for your expertise, time, and contribution.

MDE relies on your knowledge and experience working with students, and no particular expertise in the area of state assessments is required. If you are interested, please complete this [online application](https://www.cvent.com/d/pgq6sr) (<https://www.cvent.com/d/pgq6sr>).

Michigan Performance Assessment Cadre (MiPAC) Development Opportunity

Are you interested in learning about developing and implementing performance assessments in your district/school? Join the Office of Educational Assessment and Accountability as we work with the Michigan Assessment Consortium to develop performance assessments that are aligned to Michigan's academic standards and model essential skills in mathematics and English language arts (ELA) in grades 3-8.



Information about preferred candidate qualifications and participant expectations is available in the [May 13, 2021 Spotlight edition](http://www.michigan.gov/mde-spotlight) (www.michigan.gov/mde-spotlight).

If you are interested in participating, submit your resume in an email to mde-oeaa@michigan.gov, using the subject line: "MiPAC Application".



Reminders

Assessment and Accountability Frequently Asked Questions (FAQ)

In light of the recent announcements on the approval of Michigan Department of Education's accountability waiver and the denial of our assessment waiver, the Office of Assessment and Accountability has provided two FAQ documents to address some of the frequently asked questions that have recently come into our office.

- [FAQ – Assessments](#)
- [FAQ - Accountability](#)

Read By Grade 3 Memo

Please see the [memo](#) on guidance surrounding Michigan's Read By Grade 3 (RBG3) legislation. At this time, the Michigan legislature has not amended the RBG3 requirements for this year.



College Board Corner

Information on SAT®, PSAT™ 8/9, and PSAT™ 10 provided by the College Board

Questions about Spring SAT, PSAT 8/9, or PSAT 10?

- Call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- Email: michiganadministratorsupport@collegeboard.org

WHAT'S NEW

Thank You!

Thank you to all who served as test coordinators, SSD coordinators, proctors, hall monitors, or room monitors for the Spring 2021 administration. We understand this has been a stressful year for all educators, and we greatly appreciate your flexibility, hard work, and your dedication to your students!

Packing and Returning Materials

Refer to information starting on page 48 of the [SAT School Day Coordinator Manual](#) (www.michigan.gov/mme) on how to pack answer sheets and test books for return. Materials returned incorrectly or to the wrong testing vendor will delay scoring.

SSD Coordinator Email – School Testing Calendar

SSD coordinators may receive an email on Friday, May 21 from the SSD department about updating your school's testing calendar. Although the Michigan Department of Education is providing your students with the SAT on a school day, some students may also choose to register for a weekend administration of the SAT at their own expense. For weekend testing, most students will test in a weekend test center. These test centers are normally housed in high schools or colleges that applied to the College Board and were approved for weekend testing. Many accommodations, including extra breaks, use of a calculator, and others, can be provided in a weekend test center. However, students who have certain accommodations—such as double time, pre-recorded audio via MP3 streaming, braille, or large font greater than 20 point—will test in their school due to their special testing needs. This “school-based testing” means accommodated students may be looking to test in your school, even if you have not signed up to be a weekend test center.

The primary SSD coordinator of a school serves as the contact for the College Board and for students who require school-based testing. To support this process, each primary SSD coordinator is asked to

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Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues



fill out their school testing calendar, which can be accessed on the SSD Online Dashboard. This allows you to notify us if there are administrations for which you will not be able to provide school-based testing. The testing calendar in SSD Online is for SAT only. It can be updated for schools that are only testing PSAT, but remember it is not related to state testing in any way.

The decision to support school-based testing administrations is completely at the discretion of the school. Neither the College Board nor the Michigan Department of Education requires you to participate, nor does this have an impact on the state-provided spring testing. To see the students at your school who have registered for a national administration, the SSD coordinator can check the SSD Online Dashboard for a student's registered test date. If you decide to not support the national testing for these students who need accommodations, College Board will work with the students directly to find another school in the area that is available for school-based testing.

REMINDERS

Return Answer Sheets and Test Books

All test books and answer sheets are to be returned no later than **May 20, 2021**. Answer sheets not being returned by this date will result in scoring delays and the results may not be included in accountability reporting. **Reminder:** While federal accountability has been waived for Michigan testing for this year, state accountability requirements, including the School Grades (A-F) system, have not been waived at this time.

Educator Score Release

Scores for this year's testing will be released to educators in the College Board K-12 Reporting Portal on **July 23, 2021**, after all answer document verification activities are completed.

Recently Asked Questions . . .

How do I print a barcode label from the OEAA Secure Site?

Student barcode labels must be placed on each paper/pencil answer document before being returned for scoring. If you did not receive a barcode label from the vendor or if it is damaged, you can print one from the OEAA Secure Site by selecting “Barcode Labels” from the Assessment Registration menu. You can find full directions in the [Barcode Labels – Printing](#) document on the [Secure Site Training web page](#) (www.michigan.gov/secaresitetraining).

Where can I find the Scoring Documents for the MI-Access Supported Independence (SI) and Participation (P) we use for assessment and entering scores?

The [scoring documents](#) used for assessment and entering the SI and P assessment observations can be downloaded from the [MI-Access web page](#) (www.michigan.gov/mi-access), or ordered through the OEAA Secure Site.

What documentation needs to be submitted for students who did not take a state assessment?

Documentation for not tested students may be submitted but is NOT required for any student or Not Tested Reason for spring 2021. More details for Spring 2021 Students Not Tested are available in the document [Updates for Spring 2021 Students Not Tested](#), which can be found on the [Accountability web page](#) (www.michigan.gov/mde-accountability).

I have a new student; how do I get them into the Secure Site so they can test?

Students who are testing online or paper/pencil must be pre-identified to the school and assessment on the OEAA Secure Site. You can do this through the “Student Search” function under the “Student Assessments” menu. Once a student is pre-identified on the Secure Site for an online test, the student will be copied into the DRC INSIGHT Portal later that day or by the next morning. Directions on how to pre-identify a student on the OEAA Secure Site can be found in the [One Student at a Time/Student Search](#) document on the [Secure Site Training web page](#) (www.michigan.gov/secaresitetraining).

What do I do if a student starts, but does not finish, an online M-STEP test?

If a student starts any online M-STEP test, it will remain “In Progress” through the end of the test administration window:

- 4 p.m. on May 21, 2021 for grades 5, 8, and 11
- 4 p.m. on June 4, 2021 for grades 3, 4, 6, and 7

The student may resume testing in a proctored test session at any point until the close of the test administration window. If the student does not complete the test by the end of the test window, the test will be “force-submitted”, and a score will be generated.

It is allowable, but not necessary, to submit an Incident Report in the OEAA Secure Site if this occurs. Per policy, OEAA does not mark tests “Do Not Score” when a student does not finish an already-started test.

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Are the dates for the 2022 Michigan Merit Exam (MME) changing?

Yes, dates for the MME are changing at the request of schools to avoid/move away from the Tuesday immediately following Spring Break.

- The SAT initial test day is moving to Wednesday, April 13, 2022. The SAT make-up test day will be on Tuesday, April 26, 2022.
- The ACT WorkKeys initial test day is moving to Thursday, April 14, 2022. The ACT WorkKeys make-up test day will be on Thursday, April 28, 2022.
- The M-STEP online window remains unchanged; it starts on the Monday of the second full week of April and is open for four weeks.

For more details, refer to the [3-Year OEAA Calendar](#) on the [Assessment Calendar web page](#). (www.michigan.gov/mde-assessmentcalendar)

Important Dates

Approaching Deadlines!

Friday, May 21, 2021

- Online and paper/pencil assessment window for **M-STEP** grades 5, 8, and 11 **CLOSES**

Wednesday, May 26, 2021

- **M-STEP** Return of Materials **DEADLINE** for grades 5, 8, 11

May 2021

Early Literacy and Mathematics

Now – June 29, 2021

- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Pre-identification of students in OEAA Secure Site window

Now – June 30, 2021

- **Early Literacy and Mathematics Benchmark Assessments (K-2)** Online testing window

M-STEP

Now – June 1, 2021

- **M-STEP** Additional Material Order window for grades 3, 4, 6, and 7

Now – June 4, 2021

- Online and paper/pencil assessment window for **M-STEP** grades 3, 4, 6, and 7

MI-Access

Now – June 1, 2021

- **MI-Access** Additional Material Order window for all grades

Now – June 4, 2021

- **MI-Access FI** Online and Paper/Pencil assessment window for all grades
- **MI-Access SI/P** online score entry

June/July 2021

Wednesday, July 28, 2021, 10-11 a.m.

- **DRC Webinar: Technology Coordinator Training** – applies to the Benchmark Assessments, WIDA Screener, WIDA ACCESS for ELLs, and Spring 2022 testing
[Join webinar](https://datarecognitioncorp.zoom.us/j/94405940716) (https://datarecognitioncorp.zoom.us/j/94405940716)



Upcoming Events

Mon	Tue	Wed	Thu	Fri
	3	4	5	6
		11	12	13

Building a Better Assessment Future

Virtual Conference

June 28–30, 2021

9:00 a.m. – 3:45 p.m.

Did you know that about 80 percent of the assessments given to students are the result of decisions made by local educators? Those decisions will be the focus of the [Building a Better Assessment Future](#) virtual conference. This “not-to-be-missed” event offers support for district teams as they reimagine their districts’ assessment systems and improve learning for all students.

The BBAF conference will take place **June 28-30, 2021** and is hosted by [Michigan Assessment Consortium \(MAC\)](#) in partnership with Michigan Department of Education’s [FAME](#) (Formative Assessment for Michigan Educators) program and [Oakland Schools](#). Event participants will hear from and engage with respected national and international assessment experts, such as Susan Brookhart, Jan Chappuis, Margaret Heritage, Jim Pellegrino, Ken O’Connor, and Rick Stiggins.

Participants will also have ample time to work with Michigan assessment leaders, reflect on their current assessment practices, and collaborate to find new opportunities to improve student learning through assessment.

Come as a team or attend on your own!

Educators and policy makers at all levels are invited to attend with schools/districts encouraged to register and work in teams of three or more. The event will feature group work time and office hours with selected experts, allowing participants to address their schools’ unique opportunities. Plus, the FAME program and the MAC will support each team’s work after the conference through private consultation and group engagements designed to keep the collaboration going.

Learn more

Download and share the [BBAF conference flyer](#).

Find more details and register on the [Conference event page](#) (bit.ly/MAC-BBAF).

Contacts

For assistance with assessment or accountability issues:

Assessment and Accountability Call Center

877-560-8378 (select appropriate option)

Options	Topics
1	to report cheating and unethical behavior by a district/school in regards to state assessments
2	for support of Central Office Services (COS), DRC INSIGHT Portal, and INSIGHT for the online M-STEP, MI-Access, and Early Literacy and Mathematics Benchmark Assessments (K-2)
3	for support of the OEAA Secure Site for <u>all</u> state assessments, administration and policy questions related to M-STEP, MI-Access, Early Literacy and Mathematics Benchmark Assessments (K-2), and accountability reporting
4	for questions about the College Entrance and Workskills assessments <ol style="list-style-type: none"> 1. Eligibility, MDE policies, and OEAA Secure Site Support 2. SAT, PSAT 8/9, and PSAT 10 – College Board 3. WorkKeys – ACT
5	for questions about the WIDA ACCESS for ELLs, WIDA Alternate ACCESS for ELLs, and support for WIDAAMS, INSIGHT, and Central Office Services (COS)
8	for all other questions

Email

For assessment questions:

mde-oeaa@michigan.gov

For accountability questions:

mde-accountability@michigan.gov

For assistance with WIDA Screener, W-APT, and the WIDA Secure Portal questions:
 (for questions not covered in options 3 and 5 in the table above)

WIDA Client Services

866-276-7735

Call Center: 877-560-8378 (select appropriate option) for assistance with assessment or accountability issues