



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

GRETCHEN WHITMER
GOVERNOR

MICHAEL F. RICE, Ph.D.
STATE SUPERINTENDENT

MEMORANDUM

DATE: January 7, 2021

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: William A. Pearson, Ed.D., Interim Deputy Superintendent
Division of Educator, Student, and School Supports *WAP*

SUBJECT: District and School Improvement Plan Document Submission for the
2021-22 School Year

The annual submission of district and school improvement plans is required in accordance with the Revised School Code section 380.1277 and the federal Elementary Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA) for the 2021-22 school year. Districts create these plans to address student needs and, given the profound challenges of the last year, the plans are of significant importance for the coming school year.

All districts have the option to submit improvement plans using the Michigan integrated continuous improvement process (MICIP) platform or by completing a template that will be uploaded into NexSys (grant and cash management replacement for MEGS+ and CMS). The MICIP platform became available for use on January 4, 2021. The platform is available for use when a district is ready to start its planning. In anticipation of using MICIP, districts may want to complete the [MICIP data readiness checklist](#) and start training to use the MICIP platform. Districts should contact the local intermediate school district (ISD)/regional educational service agency (RESA) to access the training site along with username, password, and training manual.

Districts that do not have the capacity to submit through the MICIP platform may submit through a template process. Submitting plans using a template process will only be available for the 2021-22 consolidated application. The Michigan Department of Education will provide a template by January 15, 2021. This template should be used by districts submitting through NexSys and is not needed for districts who submit through the MICIP platform. Submission through the template process will

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consist of uploading the completed template within the 2021-22 consolidated application in NexSys. The template process for submission must align to your federal Title I, Title II, Title III, and Title IV budget requests. Additional information and resources on the template process will be posted on MDE's office of educational services [website](#) when available.

For questions on the use of the MICIP platform, please contact Dr. Theresa Nugent at nugentt@michigan.gov. Districts that have questions regarding the template process may contact Mr. Fred Williams at williamsf3@michigan.gov.

cc: Michigan Education Alliance
Confederation of Michigan Tribal Education Directors