



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

SHEILA A. ALLES
INTERIM STATE SUPERINTENDENT

MEMORANDUM

DATE: August 23, 2018

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Venessa A. Keesler, Ph.D., Deputy Superintendent *V. Keesler*
Division of Educator, Student, and School Supports

SUBJECT: School and District Improvement Plan Documentation Submission
During the 2018-2019 School Year for the 2019-2020 School Year.

The Michigan Department of Education (MDE) is working toward an enhanced whole-child supportive model of needs assessment and planning; however, for this year in partnership with AdvancED, the MDE will continue to keep the ASSIST web-based platform open for submission of District Improvement Plans (DIPs), School Improvement Plans (SIPs), and other documents associated with DIPs and SIPs for the 2018-2019 school year.

All schools in Michigan will be assigned the Improvement Plan Assurance and choose the school improvement plan option as directed by their districts. These options are:

- Goals and Plans
- Abbreviated Template
- Unpacking Tool

Any of these options will meet the Revised School Code Section 380.1277 ("PA 25") requirements for the annual submission of the SIP.

Single-building districts have the option of completing Goals and Plans or the Abbreviated Template. Either submission must align with and support the Consolidated Application and have sufficient detail to obtain state approval of line items for the corresponding federal grant.

Districts will complete Goals and Plans in ASSIST as they did in 2017-2018. All districts and schools will be assigned the Program Evaluation Tool.

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In addition, AdvancED has made certain tools in the eProve platform available to all ASSIST users for the 2018-2019 school year. Districts and schools may use the available surveys as well as the Effective Learning Environments Observation Tool® (eleot®).

AdvancED Accredited Institutions

Districts and schools going through the AdvancED accreditation process will use eProve to submit their documentation associated with the Engagement Review. Please contact the AdvancED Michigan Office at [866-773-1128](tel:866-773-1128) or mde-helpdesk@advanc-ed.org for more information.

Questions regarding this communication may be directed to Ben Boerkoel at boerkoelb@michigan.gov or Bill Witt at wittb1@michigan.gov.

cc: Michigan Education Alliance