



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

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STATE SUPERINTENDENT

MEMORANDUM

DATE: April 21, 2021

TO: CEPD Administrators

FROM: Brian L. Pyles, Ph.D., Director
Office of Career and Technical Education

SUBJECT: Perkins V FINAL Definitions: Course, Participant, Concentrator,
Completer

On May 29, 2020, the United States Department of Education (USED) approved the Michigan 4-year State Plan, covering Fiscal Years (FY) 2020-23, to implement the requirements of the Carl D. Perkins Career and Technical Education Act of 2006, as amended by the Strengthening Career and Technical Education for the 21st Century Act (Perkins V). Michigan is required to define Perkins standardized course definitions and student progress definitions.

Definition of a standardized "course" for Perkins V reporting

For Perkins V reporting, standardized courses will be termed "Perkins Course Competencies (PCCs)" and defined as:

A specified group of competencies aligned with the state CTE program standards that take approximately 80 hours of instruction to deliver. The competencies for each CIP Code are grouped as part of the career pathways grant process.

Competencies will be marked complete within the Career and Technical Education Information System (CTEIS) for a student when the student earns a grade of 2.0 or better in a local course section that covers those competencies. The competencies do not need to be taught in any specific sequence.

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For example, if PCC-A includes competencies 1, 2, 3, 4, 5 then

- a teacher may teach all the PCC-A competencies in the same local course, (competencies 1, 2, 3, 4, and 5) or
- a teacher may teach competencies 3, 4 and 5 in one local course, and competencies 1 and 2 in a different local course; or
- a teacher may teach competency 1, and competencies 4 and 5 in the same local course.

For example, if PCC-A includes competencies 1, 2, 3, 4, and 5, and PCC-B includes competencies 6, 7, 8 and 9, then

- a teacher may teach PCC-A competencies 2, 3, 4 and PCC-B competencies 7 and 8 in the same local course.

For CIP codes that have defined PCCs, the following definitions will be used to determine CTE program participants, concentrators, and completers beginning in the 2021-2022 school year.

Participant: a student who has successfully completed **one** PCC.

Concentrator: a student who has successfully completed **two** PCCs.

Completer: a student who has completed all state program competencies with a 2.0 or better.

A crosswalk between segments and competencies will be provided. The crosswalk will show which competencies will be counted as already complete for students who have segments reported for part of a CTE program at the time competencies are implemented.

For the 2021-2022 school year, it is expected that competencies and PCCs will be used to identify participants, concentrators, and completers for the following CIP Codes:

51.0000	Health Sciences/Allied Health/Health Sciences, General
46.0301	Electrical and Power Transmission Installation
46.0000	Construction Trades
47.0604	Automobile Technician (ASE Certified)
52.0299	Business Administration, Management & Operation
49.0101	Aeronautics/Aviation/Aerospace Science and Technology
TBD	Unmanned Aircraft Systems
TBD	Hospitality Administration/Management
12.0400	Cosmetology
13.0000	Education, General

For all other CIP Codes, the transitional definitions for 2020-2021 of [CTE Participant](#), [CTE Concentrator](#) and [CTE Completer](#) will remain in place for 2021-2022.

The Michigan state plan for career and technical education [supports Michigan's Top 10 Strategic Education Plan](#) to:

- Expand secondary learning opportunities for all students.
- Increase the percentage of all students who graduate from high school.
- Increase the percentage of adults with a postsecondary credential.

Please direct questions to Dr. Yincheng Ye, Research Consultant at Yey@michigan.gov or Dr. Jill Kroll, Supervisor at krollj1@michigan.gov or 517-599-1403.

cc: MDE - OCTE