



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

SHEILA A. ALLES
INTERIM STATE SUPERINTENDENT

MEMORANDUM

DATE: November 15, 2018

TO: Local and Intermediate School District Superintendents
Public School Academy Directors

FROM: Kyle L. Guerrant, Deputy Superintendent *KG*

SUBJECT: Pupil Accounting Manual Update – Cyber School Legislation

The Department has received several inquiries regarding the instructional hour and participation requirements found in Section 553a of the Revised School Code (MCL 380.553a), with concerns over how these requirements impact a cyber school's ability to enroll students after the beginning of the school year, as well as how participation affects membership.

The Department has been informed through our legislative channels that these requirements are likely to be revised through supplemental legislation, and should that occur, the revisions will be made effective for the current school year. Given these changes could impact membership, this notice is being provided in advance of the amendment to ensure districts are informed timely.

Effective immediately, if a student transfers from another educational environment into a cyber school after the start of the school year, membership will not be deducted. In addition, a cyber school will only be responsible for tracking student participation from the date of enrollment; membership shall not be deducted based only on the number of student participation hours tracked, rather it will be based on whether the cyber school has a method for tracking student participation. Participation can be measured through a multitude of mediums for cyber schools as reflected in Section 5-O-C of the Pupil Accounting Manual.

The corresponding sections of the [Pupil Accounting Manual](#), Section 2 and Section 5-O-C, have been updated to reflect these changes. Questions regarding this change should be directed to Brian Ciloski at ciloskib@michigan.gov.

cc: Michigan Education Alliance
Michigan Pupil Accounting & Attendance Association

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608 WEST ALLEGAN STREET • P.O. BOX 30008 • LANSING, MICHIGAN 48909
www.michigan.gov/mde • 833-633-5788