Library of Michigan LSTA Grant Program
Project Evaluation Questions

Does your project include instruction for library staff, volunteers or trustees? If yes, you must do an evaluation survey that includes the following questions. The preferred time to collect the information is at the end of the instruction program.

1. The instruction I attended today improved my knowledge.
2. I will be able to apply what I learned today.
3. I will be able to provide improved services to the public from what I learned today.

Does your project include purchasing content for libraries? If yes, you must do an evaluation survey that includes the following questions. The preferred time to collect the information is six months after the materials have been in use.

1. The resource meet your needs as a library staff member.
2. I am satisfied with the extent to which the resource meets my needs.
3. It will improve my library's ability to provide services to the public.

Does your project include instruction for the public? If yes, you must do an evaluation survey that includes the following questions. The preferred time to collect the information is at the end of the instruction program.

1. The instruction improved my knowledge.
2. I will apply what I have learned today.
3. I am more likely to use the same service again.
4. I am more likely to use other library services and resources.

For all questions, use the following scale:

1. Strongly Agree
2. Agree
3. Neutral
4. Disagree
5. Strongly Disagree

As part of your final report, you will be required to report the survey results for **each** training that took place or **each** content resource. The following information must be included for each survey done:

1. Total number of surveys distributed
2. Total number of surveys completed
3. Total number of survey responses for each option on the question scale (SA, A, N, D, SD)