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GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY  
LANSING

SUSAN CORBIN  
DIRECTOR

**OFFICIAL**  
**Policy Issuance (PI): 20-02, Change 2**

**Date:** December 9, 2021

**To:** Michigan Works! Agency (MWA) Directors

**From:** Joseph Billig, Division Administrator **SIGNED**  
Targeted Services Division  
Workforce Development

**Subject:** Partnership.Accountability.Training.Hope. (PATH) Statewide High School Completion or Equivalency (HSC/HSE) Pilot

**Programs Affected:** PATH

**Rescissions:** PI 20-02, Change 1

**References:** Reauthorization of the Temporary Assistance for Needy Families (TANF) Program, Final Rule, 45 Code of Federal Regulation Parts 261, 262, 263, and 265

PI 21-27, Fiscal Year 2022 PATH Plan Instructions, issued November 4, 2021, and subsequent changes

PATH Program Manual issued November 14, 2014; updated October 27, 2021 and subsequent updates

**Background:** The recent and sustained success of Michigan's PATH program has substantially reduced the liability of not meeting the federally imposed 50 percent work participation rate (WPR) and all associated penalties. Additionally, the enforcement of the 48-month lifetime limit for cash assistance has allowed for the modification of some of the goals designed into PATH. In our current environment, the State of Michigan has the ability to expand and extend the opportunity for PATH participants to pursue high school completion, or equivalency, without facing the adverse effects of not meeting the individual federal minimum work participation requirement.

With this policy, Michigan is investing in the success of PATH participants by supporting them as they obtain the education necessary to expand their job opportunities and assume the challenges of sustaining family self-sufficiency.

In addition, participants who increase their education level will be better prepared for a future economic downturn. The PATH program delivery will benefit by focusing on removing barriers to employment, resulting in positive outcomes and spending less time and resources on tracking the triage adjudication process associated with not meeting work requirements. In addition, by allowing and encouraging this population to work toward high school completion or equivalency, Michigan will be taking an initial step toward the Governor's Sixty by 30 proposal of upskilling the state's workforce and attracting employers by offering a better educated, more qualified pool of candidates.

**Policy:**

In response to the MWAs' expressed desire to improve the PATH program and its impact on the conditions of participants, The Michigan Department of Labor and Economic Development, Workforce Development (LEO-WD) is allowing a greater percentage of individuals the opportunity to increase their educational level. Beginning January 1, 2020, the HSC/HSE pilot allowed WD to count actual hours in high school completion or the equivalent activities as core hours when determining if a PATH participant met the work participation requirement. This pilot is being extended through December 31, 2022.

**Program Design**

For the purposes of this pilot, MWAS should consider participation in "*Satisfactory Attendance at a Secondary School or in a Course of Study Leading to a Certificate of General Equivalence*" as a **Core Activity**.

The activity consists of regular attendance at a secondary school, in accordance with the requirements of the secondary school, at an adult education program, in accordance with the requirements of the adult education program, or in a course of study leading to a certificate of general equivalence. The HSE certificate, also known as the HSE credential may be obtained through participation with adult education, credit recovery programs, and distance learning online courses or independent study. The goal will be to successfully complete one of the following:

- High School Diploma.
- General Educational Development (GED).
- High School Equivalency Test (HiSET).

The activity compliments and does not replace the Deeming for 18 & 19-Year-Olds activity as defined in the PATH Manual.

The participant must complete the minimum required hours of participation determined for the family size without concern for meeting work participation based on the core and non-core hours requirement.

Family Type	Minimum Average Hours Required Per Week	Average Core Hours Required Per Week	Remaining Average Hours Required Per Week (Core and Non-Core)
Single parent with a child under six	20	20	None
Single parent without a child under six	30	20	10
Two parents without federally funded childcare	35	30	5
Two parents with federally funded childcare	55	50	5

The following examples describe how the work requirement can be met when treating secondary education activities as core. The activity names in the examples align with the available options in the One-Stop Management Information System (OSMIS). The General Equivalency Diploma activity includes HiSET.

**Example 1:** A PATH participant with a 20-hour weekly requirement has the following participation documented in the OSMIS for each week of the month.

5 hours = Unsubsidized Employment activity  
15 hours = General Equivalency Diploma activity  
 20 hours = 5 Core hours and 15 Non-Core hours

The participant does not meet the official work participation requirement due to insufficient core hours but does meet the work participation requirement as part of the HSC/HSE pilot.

**Example 2:** A PATH participant with a 30-hour weekly requirement has the following participation documented in the OSMIS for each week of the month.

30 hours = General Equivalency Diploma activity – all Non-Core hours

The participant does not meet the official work participation requirement due to insufficient core hours but does meet the work participation requirement as part of the HSC/HSE pilot.

**Example 3:** A PATH participant with a 30-hour weekly requirement has the following participation documented in the OSMIS for each week of the month.

5 hours = Community Service Programs activity  
25 hours = General Equivalency Diploma activity  
 30 hours = 5 Core hours and 25 Non-Core hours

The participant does not meet the official work participation requirement due to insufficient core hours but does meet the work participation requirement as part of the HSC/HSE pilot.

**Example 4:** During a four-week month, a PATH participant with a 30-hour weekly requirement is enrolled in a class for 20 hours per week to complete their secondary education and job searches 10 hours per week. Since the participant does not have enough core hours and will not meet the official work participation requirement, the job search and job readiness (JSJR) hours are recorded as other non-countable hours (ONCH) in the OSMIS as described below:

10 hours = JSJR activity recorded as ONCH each week  
20 hours = General Equivalency Diploma activity each week  
30 hours = 10 ONCH hours and 20 Non-Core hours (120 actual monthly hours)

The work participation requirement can be met as part of the HSC/HSE pilot if the restrictions on JSJR hours are not violated, which includes the 240/360 12-month limit and not job searching for more than four consecutive weeks. To comply the participant would only job search, or preferably engage in job readiness activities, for a few weeks each month and hours would be entered in the OSMIS as described below.

20 hours = JSJR activity completed and entered in weeks 2 & 3 only  
20 hours = General Equivalency Diploma activity entered each week  
120 hours for the month broken down as 40 Core and 80 Non-Core

This scenario is only applicable if JSJR hours are countable.

**Example 5:** During a four-week month, a two-parent family with a 35-hour weekly requirement (140 monthly requirement) has the following participation documented in the OSMIS for each week of the month.

25 hours = General Equivalency Diploma activity (parent #1)  
10 hours = Community Service Programs activity (parent #2)  
35 hours = 10 Core hours and 25 Non-Core hours

The household does not meet the work participation requirement due to insufficient core hours but does meet the work participation requirement as part of the HSC/HSE pilot.

**Example 6:** During a four-week month, a two-parent family with a 35-hour weekly requirement (140 monthly requirement) has the following participation documented in OSMIS for each week of the month.

35 hours = General Equivalency Diploma activity (parent #1)  
0 hours = Non-Participating Parent – Two-Parent activity (parent #2)  
35 hours = 35 Non-Core hours

The household does not meet the work participation requirement due to insufficient core hours but does meet the work participation requirement as part of the HSC/HSE pilot.

## **Identifying Eligible Participants**

For the duration of the pilot, MWAs must identify participants 20 years of age and older that have not completed high school or received an HSE credential and offer information on the HSC/HSE pilot. A best practice would include identifying the participants at orientation or their first Application Eligibility Period/PATH meeting. Participants interested in pursuing a “Course of Study Leading to a Certificate of General Equivalence” must complete the appropriate assessment tests necessary for enrollment in such program. Those enrolled in federally- and state-funded adult education programs must be pre-tested in accordance with the State of Michigan [Adult Education Assessment policy](#), dated July 1, 2021.

The MWA must also review action plans for participants currently working to complete their secondary education and adjust scheduled activities to align with the intent of the pilot.

***Example:** A PATH participant is engaged in an adult education program to complete their secondary education while job searching and/or active in a community service program. The MWA must review the scheduled hours and consult with the participant to reduce or place on hold the job search and/or community service participation while the participant completes their education.*

Participation in basic skills education or high school completion for employment does not qualify for involvement in the HSC/HSE pilot as hours would be counted in the “Job Skills Training Directly Related to Employment” activity or the “Education Directly Related to Employment” activity in the OSMIS.

## **Activity Requirements**

In accordance with the PATH Manual, the following applies to the HSC/HSE pilot:

Participation in educational activities may be performed at the educational institution or through distance learning. Independent study is a form of distance learning. Participants in educational activities must be supervised on an ongoing basis MWA staff must be available on a daily basis for additional guidance and supervision while enrolled in the educational activities. A best practice may include a reminder on the MWA staff’s calendar of the participant’s enrollment each day; a random check-in may help the participant feel engaged and motivated to complete their program. It would be beneficial for the MWA staff to enter a case note showing the interaction and the participant’s progress in the pilot program.

A standard for measuring progress should be developed by the educational institution in order to monitor participants’ progress. Progress should be judged by mediums such as progress reports, report cards, grade point average, or a time frame within which a participant is expected to complete

such education. The MWA is responsible for monitoring progress for those engaged in an independent study program.

Hours counted for participation through distance learning may not exceed the hours required or advised by the educational institution. Study time may count toward participation requirements for educational activities as long as the MWA obtains documentation from the educational institution stating the homework/study expectations of the program. Study time can include both supervised and unsupervised time. Additional requirements are listed below under documenting participation.

### **Documenting Participation**

In accordance with the PATH Manual, all hours of participation reported as actual hours in the OSMIS must be verified every two weeks with documentation which meets the requirements below:

The Education Log (WR-212, WR-212M, WR-214, or WR-214M) is to be used to document education and training performed at an educational institution or through distance learning. If the educational institution has their own record keeping method such as timecards, attendance records, electronic records, computer log-in/log-out times, or other official verification it may be used in place of the education log, if it fulfills the documentation requirements below:

- Participant's name.
- Actual hours and dates of participation.
- Name of educational provider.
- Name, signature, and contact information of the verifying individual.

*Note: If computer log-in/log-out times are used as documentation, the periods must be verifiable by the educational institution as periods in which progress was made. Also, electronic signatures are acceptable.*

### **Study Time**

In order to count study time, the participant's case file must contain documentation of the educational institution's homework/study time expectations. Total study time hours (supervised plus unsupervised) may not exceed the homework/study time expectations of the educational institution. In addition, the following limitations apply:

- Unsupervised study time entered may not exceed the actual time spent in classroom (seat time). When a participant is enrolled in distance learning, the seat time will follow the documentation submitted to verify the hours of actual classroom participation/progress.
- Supervised study time must occur in a formal study hall at the MWA or the educational institution, where an MWA staff person or appropriate representative of the educational institution can verify the participant's hours of study on the education log.

### Alternative Documentation Process for Distance Learning

If the educational institution will not sign the participant's education log and the institution does not have its own record keeping method of attendance for distance learning programs that meets the criteria above, the following process may be followed:

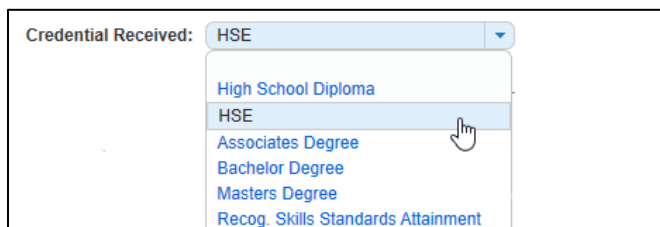
If the MWA chooses to participate in the alternative documentation process, the participant must provide evidence of work completed and progress made to the MWA at least every two weeks; however, the MWA may request information earlier. This evidence may be feedback from the distance-learning program or copies of work completed. The MWA must monitor the participant's progress and compliance by reviewing information submitted by the participant and/or contacting the school. In addition, the MWA must be available on a daily basis to the participant by telephone, email, or face-to-face for any needed guidance or oversight. The MWA will also sign the education log as the individual verifying the information. A case note must be entered in the OSMIS to document the process and progress shown with participant.

Independent study programs are a form of distance learning and the MWA must follow the above alternative documentation process.

### Case Management and OSMIS Data Entry

An integral part of the pilot will be setting goals, identifying barriers to progress, and providing supportive services to assist the participant through the completion of their secondary education. **The individual service strategy action plan within the OSMIS must include "non-high school graduate" as a "barrier/skill needed"**. An OSMIS case note must be entered for each participant which indicates they are following the HSC/HSE pilot guidelines. Additional case notes are required monthly to reflect the participant's progress. Case management should be designed to allow the participant to focus on secondary education activities. The completion of hours in other activities is only necessary if the participant does not have enough HSC/HSE hours to meet the monthly hour requirement.

The MWA must record actual hours of participation in the OSMIS within the High School Completion or General Equivalency Diploma activity. Upon successful completion, the "Credential Received" field within the educational activity must be updated to reflect "High School Diploma" or "HSE".



Also, the OSMIS registration screen must be updated to reflect the participant earned the credential.

**Education and Training Outcomes During Enrollment**

Attainment of High School Degree/GED: Yes  ←

Attainment of Associates Degree: No

Attain Other Post-Secondary Degree: No

Other Training Credentials: No

**Goals, Measurement Tools, and Outcomes**

The goal of the pilot is to increase the number of PATH participants who earn a high school diploma (HSD) or HSE credential as a result of participating in the program. Calendar Year (CY) 2019 participant data is being used as a base year for measuring the success of the pilot. The following report provides the number of participants, enrollments in educational activities, and HSD or HSE credential attainments during CY 2019. This report is available in the OSMIS with modifiable date ranges.

**HSC/HSE - HSC/HSE Activities and Attainment**  
 Date Produced: 12/14/2020 2:07:31 PM Date Range: 01/01/2019 to 12/31/2019

High School Completion (HSC) or General Equivalency Diploma (GED) [including High School Equivalency (HSE)] Activities and Attainment of High School Diploma (HSD) or HSE Credential												
Michigan Works! Agency	PATH Participants	Participants without a HSD or HSE at Registration	Participants in High School Completion	Participants Ended Activity	Participants Completed Activity	Participants in GED	Participants Ended Activity	Participants Completed Activity	Participants in HS / GED for 18/19 Year Olds	Participants Ended Activity	Participants Completed Activity	Participants who Attained HSD or HSE
Berrien-Cass-Van Buren Michigan Works	293	61	0	0	0	1	1	0	0	0	0	0
Capital Area Michigan Works!	404	91	1	1	0	28	36	2	0	0	0	1
Detroit Employment Solutions Corporation	3504	930	3	3	0	16	24	6	5	6	2	1
GST Michigan Works	1657	343	2	3	1	5	7	1	6	10	1	4
Great Lakes Bay Michigan Works!	873	192	2	4	0	21	33	2	1	4	2	3
Macomb/St. Clair Workforce Development Board	706	117	0	0	0	0	0	0	2	2	1	0
Michigan Works! West Central	141	28	0	0	0	0	1	0	1	1	0	0
Northeast Michigan Consortium	91	18	0	0	0	3	3	3	0	0	0	0
Northwest Michigan Council of Government	161	34	0	0	0	6	7	0	0	0	0	0
Oakland County Employment and Training Division	388	73	0	0	0	0	0	0	1	1	0	0
Region 7B Employment & Training Consortium	198	43	2	4	0	0	0	0	1	1	1	1
Southeast Michigan Community Alliance	1142	259	1	2	1	1	1	0	2	2	1	1
Southeast Michigan Consortium	661	114	0	0	0	4	10	1	2	2	0	1
Southwest	536	141	3	5	2	4	4	1	3	3	0	3
Upper Peninsula Michigan Works!	175	22	0	0	0	2	2	0	0	0	0	0
West Michigan Works	1221	258	2	3	0	9	1	1	8	8	1	2
State Total	12049	2702	16	25	4	100	140	17	28	40	9	17



**HSC/HSE Activities and Attainment.**  
 Date Produced: 10/19/2021 02:59:45 PM Date Range: 01/01/2020 to 12/31/2020

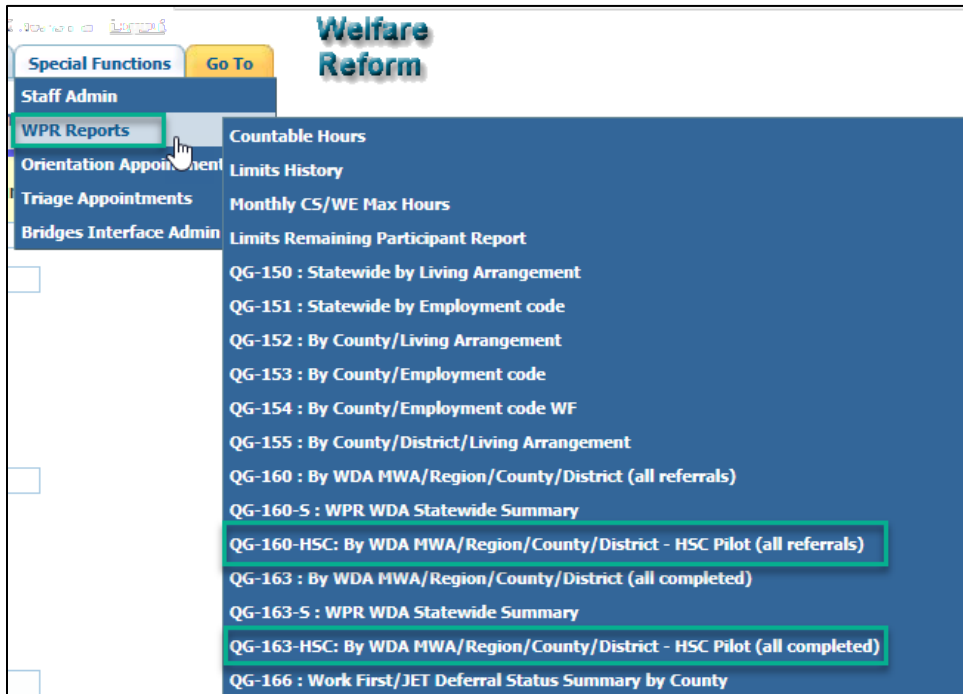
High School Completion (HSC) or General Equivalency Diploma (GED) (including High School Equivalency (HSE)) Activities and Attainment of High School Diploma (HSD) or HSE Credential												
Michigan Works! Agency	PATH Participants	Participants without a HSD or HSE at Registration	Participants in High School Completion	Participants Ended Activity	Participants Completed Activity	Participants in General Equivalency Diploma	Participants Ended Activity	Participants Completed Activity	Participants in High School GED for 18/19 Years Olds	Participants Ended Activity	Participants Completed Activity	Participants who Attained HSD or HSE
Berrien-Cass-Van Buren Michigan Works	321	76	1	1	0	4	4	1	1	2	0	0
Capital Area Michigan Works!	354	80	1	1	0	10	20	2	0	0	0	1
Detroit Employment Solutions Corporation	3579	866	3	3	0	7	10	0	0	1	0	2
GST Michigan Works	1388	301	1	1	0	3	5	0	7	8	0	1
Great Lakes Bay Michigan Works!	768	189	3	4	0	29	31	0	5	6	0	0
Macomb/St. Clair Workforce Development Board, Inc.	789	156	1	2	0	10	11	1	2	2	0	1
Michigan Works! West Central	158	40	1	1	0	7	7	0	4	5	0	0
Northeast Michigan Consortium	82	15	0	0	0	2	3	0	0	0	0	0
Northwest Michigan Council of Government	151	35	1	1	0	5	5	0	1	2	0	0
Oakland County Employment and Training Division	427	74	0	0	0	0	0	0	1	1	0	0
Region 7B Employment & Training Consortium	191	44	3	3	0	1	1	0	1	2	0	0
Southeast Michigan Community Alliance	1217	282	0	0	0	10	10	1	0	1	0	1
Southeast Michigan Consortium	593	111	0	0	0	3	6	0	0	0	0	0
Southwest	476	135	2	2	0	2	2	1	1	3	0	0
Upper Peninsula Michigan Works!	140	18	0	0	0	1	1	0	0	0	0	0
West Michigan Works	1519	354	8	13	0	33	38	2	3	3	0	1
<b>State Total</b>	<b>12091</b>	<b>2742</b>	<b>25</b>	<b>32</b>	<b>0</b>	<b>127</b>	<b>154</b>	<b>8</b>	<b>26</b>	<b>36</b>	<b>0</b>	<b>7</b>

Supplemental information related to the report:

- The “State Total” will be less than or equal to the sum of individual MWAs as active participants may have changed MWAs during the reporting period.
- Participants without an HSD/HSE is based on an educational level less than 12 as recorded on the registration page.
- Attainment of an HSD/HSE includes those with High School Diploma or HSE selected for the “Credential Received” within one of the activities.
- The data will hyperlink to participant listings for each MWA. Availability of the hyperlink detail is limited to the requestor's MWA.

The first objective will be to increase the number of enrollments in high school completion activities and then to promote continued engagement and progress. The individualized case management the MWA provides, including supportive services, should be designed to increase the likelihood of participants accomplishing the educational milestone.

New WPR reports labeled QG-160-HSC and QG-163-HSC are available in the OSMIS and include a column that reflects the participants who met the work participation requirement based on HSC/HSE pilot guidelines.



Report Criteria														
Data captured through: Jan 07, 2020 @ 06:00 PM	Report Month: January 2020	MWA: 02 - Region 7B	Living Arrangement: Single Parent											
MWA Overall WPR Stats:	# Participants	# Participants that Meet Goal	WPR %											
	28	2	7.1											
WPR Statistics														
<a href="#">Show WPR Stats</a> <a href="#">Hide WPR Stats</a>														
Detailed Listing of Participants														
<a href="#">Print Detailed Listing of Participants</a> <a href="#">Print Entire Report</a>														
Filter Columns By:														
DHS MWA	MIS Region	DHS County	DHS District	Empl Code	Case No.	Refugee	Client/ Rec Id	Recipient Name	Required Hours	Actual Hours	Countable Hours (*)	Remaining Hours	Meet Goal?	HSC/HSE
02	0204	losco	31032	WF		N			150	150	150	100	N	Y

Meeting the HSC/HSE pilot work participation requirement will be based on the following criteria:

- The participant did not meet the goal on the QG-160/QG-163 reports.
- The participant has actual hours in the OSMIS High School Completion or General Equivalency Diploma activity.
- The participant’s countable hours equal or exceed their required hours.

If all three statements are true, the individual will meet work participation as part of the HSC/HSE pilot.

The first time an individual meets the HSC/HSE pilot work participation goal, the HSC/HSE indicator will be changed from 'No' to 'Yes' by the OSMIS and displayed on the Welfare Reform registration screen within the 'Special Initiative Indicators' section.

**Special Initiative Indicators**

Regional Skills Alliance Participant:

Business Resource Network Participant:

Skilled Trades Training Fund Participant Indicator:

Navigator Referred:

HSC/HSE: No

A green arrow points to the 'HSC/HSE: No' text.

**Special Initiative Indicators**

Regional Skills Alliance Participant:

Business Resource Network Participant:

Skilled Trades Training Fund Participant Indicator:

Navigator Referred:

HSC/HSE: Yes

A green arrow points to the 'HSC/HSE: Yes' text.

The HSC/HSE indicator cannot be modified by an OSMIS user and remains until the registration is terminated in the OSMIS.

The pilot will also be measured by the QG-160-HSC and the QG-163-HSC monthly WPR summary reports that represent the WPR, adjusted for pilot guidelines. Below is a sample of a QG-163 summary report which has not been adjusted for those meeting the work participation requirement through the pilot.

The MWA must monitor the participant's enrollment in the HSC/HSE pilot to ensure they continue to meet the goal. If progress towards the goal is not achieved, an evaluation of participation must be completed for noncompliance.

WD PATH Work Participation Rate Report QG-163

By DHHS MWA Code

Issued October 27, 2021

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	FYTD
Michigan Works! Agency	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	2021	2021	
2 - Region 7B	25.0%	47.6%	8.7%	29.0%	35.5%	30.3%	25.9%	23.8%	5.6%	41.2%	46.2%	50.0%	30.7%
4 - Great Lakes Bay	23.6%	19.8%	21.5%	18.7%	15.8%	15.4%	17.4%	24.2%	28.7%	39.5%	33.6%	34.4%	24.4%
5 - Berrien/Cass/Van Buren	9.2%	11.3%	14.5%	11.1%	19.1%	22.5%	19.7%	15.9%	15.5%	25.5%	32.5%	28.6%	18.8%
6 - UPWARD Talent Council	27.3%	40.7%	39.1%	43.5%	52.2%	32.0%	32.0%	30.0%	40.0%	30.8%	33.3%	33.3%	36.2%
7 - Detroit Emp Solutions	13.7%	16.4%	16.4%	18.4%	16.9%	15.9%	16.3%	17.7%	20.3%	28.0%	28.5%	30.1%	19.9%
13 - GST Michigan Works	12.2%	14.5%	16.0%	16.6%	12.6%	12.8%	16.3%	16.2%	14.8%	18.6%	24.0%	33.2%	17.3%
14 - Southwest	13.9%	15.6%	13.0%	9.5%	16.5%	10.3%	20.2%	11.5%	13.9%	31.1%	44.8%	32.6%	19.4%
16 - West Central	14.7%	13.9%	11.4%	19.4%	29.3%	17.6%	38.5%	28.6%	26.7%	34.6%	23.1%	42.9%	25.1%
17 - Capital Area	17.9%	16.2%	18.3%	21.8%	21.6%	15.8%	10.8%	7.9%	20.3%	21.1%	24.1%	26.4%	18.5%
19 - Macomb/St. Clair	24.4%	25.1%	15.8%	20.4%	15.4%	17.5%	15.3%	12.6%	12.1%	18.8%	20.8%	40.3%	19.9%
21 - Northeast	27.3%	30.0%	12.5%	28.6%	33.3%	25.0%	50.0%	100.0%	50.0%	50.0%	0.0%	25.0%	36.0%
22 - Northwest	20.0%	45.0%	50.0%	38.9%	27.3%	24.0%	29.6%	22.6%	6.7%	37.0%	38.7%	39.4%	31.6%
23 - Oakland County	18.3%	23.2%	24.7%	46.3%	34.7%	22.0%	33.3%	21.4%	18.9%	38.3%	47.8%	48.8%	31.5%
30 - SE Michigan Consortium	26.0%	39.7%	47.0%	50.0%	52.7%	36.5%	46.1%	42.7%	46.3%	53.8%	43.6%	47.3%	44.3%
31 - SEMCA	21.5%	21.3%	20.1%	22.4%	20.7%	19.3%	22.4%	21.9%	22.9%	33.2%	37.2%	36.2%	24.9%
33 - West Michigan Works	9.6%	9.6%	10.1%	11.0%	11.1%	8.6%	15.8%	16.2%	16.8%	39.0%	33.5%	38.5%	18.3%
Statewide	15.8%	18.1%	17.8%	19.9%	18.7%	16.5%	19.3%	19.1%	20.8%	30.6%	31.3%	34.7%	21.9%

Based on DHHS coding of participants as 'WF' or 'WL'. Includes only those who have attended orientation and/or completed AEP. Run by MWA Code assigned by WD.

Work Participation Rate is based on Countable Hours

WD - Run October 27, 2021

Legend: 0 - 29.9% 30-39.9% 40-49.9% 50-59.9% 60-69.9% 70-79.9% 80%+

Fiscal YTD is October 2020 to current month

The following sample QG-163-HSC/HSE summary report has been adjusted for those meeting the work participation requirement through the pilot.

WD PATH Work Participation Rate Report QG-163-HSC

By DHHS MWA Code

Issued October 27, 2021

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	FYTD
Michigan Works! Agency	2020	2020	2020	2021	2021	2021	2021	2021	2021	2021	2021	2021	
2 - Region 7B	25.0%	47.6%	8.7%	29.0%	35.5%	30.3%	25.9%	28.6%	5.6%	41.2%	46.2%	50.0%	31.1%
4 - Great Lakes Bay	23.6%	19.8%	21.5%	18.7%	15.8%	15.4%	18.3%	24.7%	28.7%	40.1%	33.6%	34.4%	24.6%
5 - Berrien/Cass/Van Buren	9.2%	12.7%	14.5%	11.1%	20.2%	22.5%	21.1%	15.9%	15.5%	27.7%	32.5%	32.1%	19.6%
6 - UPWARD Talent Council	27.3%	40.7%	39.1%	43.5%	52.2%	36.0%	32.0%	30.0%	40.0%	30.8%	33.3%	33.3%	36.5%
7 - Detroit Emp Solutions	13.8%	16.6%	16.4%	18.4%	16.9%	16.3%	16.6%	18.2%	21.0%	28.6%	29.0%	31.0%	20.2%
13 - GST Michigan Works	12.5%	14.5%	16.0%	16.6%	13.2%	12.8%	16.3%	16.2%	15.2%	18.6%	24.0%	33.2%	17.4%
14 - Southwest	13.9%	15.6%	13.0%	9.5%	16.5%	11.2%	20.2%	12.8%	15.3%	31.1%	44.8%	32.6%	19.7%
16 - West Central	14.7%	13.9%	11.4%	22.2%	29.3%	20.6%	38.5%	32.1%	26.7%	34.6%	26.9%	42.9%	26.2%
17 - Capital Area	20.9%	17.6%	18.3%	23.6%	24.3%	18.4%	15.4%	11.1%	24.6%	26.3%	27.8%	34.0%	21.9%
19 - Macomb/St. Clair	25.0%	25.7%	15.8%	21.0%	15.9%	18.0%	15.3%	12.6%	12.0%	18.8%	20.8%	40.9%	20.2%
21 - Northeast	27.3%	30.0%	12.5%	28.6%	33.3%	25.0%	50.0%	100.0%	50.0%	50.0%	0.0%	25.0%	36.0%
22 - Northwest	20.0%	50.0%	50.0%	38.9%	31.8%	28.0%	37.0%	22.6%	6.7%	37.0%	48.4%	45.5%	34.7%
23 - Oakland County	18.3%	23.2%	24.7%	46.3%	34.7%	23.2%	34.9%	23.2%	20.8%	40.4%	50.0%	51.2%	32.6%
30 - SE Michigan Consortium	26.0%	40.5%	47.0%	51.6%	53.5%	36.5%	47.0%	43.7%	47.1%	54.8%	43.6%	48.4%	45.0%
31 - SEMCA	21.5%	21.3%	20.1%	22.4%	20.7%	19.3%	22.4%	21.9%	22.9%	33.2%	37.2%	36.2%	24.9%
33 - West Michigan Works	9.6%	9.8%	10.1%	11.7%	11.9%	9.1%	16.1%	17.8%	17.7%	40.1%	34.7%	41.0%	19.1%
Statewide	16.0%	18.3%	17.8%	20.1%	19.0%	17.0%	19.8%	19.8%	21.4%	31.2%	31.9%	35.7%	22.3%

Based on DHHS coding of participants as 'WF' or 'WL'. Includes all referred (even those who do not show for orientation), Run by MWA Code assigned by DHHS.

Work Participation Rate is based on Countable Hours

WD - Run October 27, 2021

Legend: 0 - 29.9% 30-39.9% 40-49.9% 50-59.9% 60-69.9% 70-79.9% 80%+

Fiscal YTD is October 2020 to current month

For the duration of the HSC/HSE pilot, the MWAs should use the adjusted QG-163-HSC summary report as their WPR measurement.

Please note the QG reports available to the Michigan Department of Health and Human Services staff in Business Objects, the countable hours report available

in the OSMIS, and the official TANF WPR calculated for the federal government will not be adjusted for the HSC/HSE pilot.

### **Plan Highlight**

The HSC/HSE pilot has been implemented to encourage participants ages 20 and over to pursue their secondary education. They are still required to actively participate in the PATH program and meet their monthly hour requirement assigned by MDHHS, regardless of core/non-core type. MWAs must supervise participants enrolled in the HSC/HSE pilot to ensure they are successful. In the event the participant is not compliant with the HSC/HSE pilot, they must return to regular PATH activities (outlined in the PATH Program Manual) and continue their assigned monthly hour requirement.

### **Plan Narrative**

The plan narratives submitted for 2020 briefly explained how the HSC/HSE pilot would be implemented throughout the MWA service delivery area relative to the topics in Attachment A. No further action is required unless there has been a change in service delivery.

### **Allocations**

No additional funding will be provided for this pilot. MWAs must use the funding allocated in policy issuance 21-27 and subsequent changes regarding PATH Fiscal Year 2022 Plan Instructions.

**Action:** The MWA officials previously submitted plan narratives so no action is required at this time. If there has been a change in the program service delivery, the MWA must submit a new plan narrative.

**Inquiries:** Questions regarding this policy should be directed to your Reemployment Services state coordinator by phone at 517-335-5858.

This policy issuance is available for downloading from [WD's website](#).

The information contained in this policy will be made available in alternative formats (large type, audio tape, etc.) upon request to this office. Please contact Ms. Whitney Wasser by telephone at 517-582-1214 or by email at [wasserw@michigan.gov](mailto:wasserw@michigan.gov) for details.

WD is funded by state and federal funds; more details are available on the Legal Disclaimer page at [www.michigan.gov/workforce](http://www.michigan.gov/workforce).

**Expiration  
Date:**

December 31, 2022

JB:JH:ww  
Attachment

**Statewide High School Completion or Equivalency (HSC/HSE) Pilot  
Plan Narrative**

A. Michigan Works! Agency (MWA) Identification Information

HSC/HSE Plan Contact Person: Identify the MWA contact person (including telephone number and email address) for purposes of discussing the plan contents.

B. Address the following topics in a brief narrative

- Identification of the Partnership.Accountability.Training.Hope. population that does not have a high school diploma or high school equivalent credential.
- Marketing the pilot opportunity.
- MWA educational assessment policy.
- Availability of adult education partners throughout the MWA service delivery area.
- The MWA's plan for supporting the independent study option.
- Anticipated types of supportive services to be provided.
- Any additional program delivery strategies designed to support the pilot.