



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

JEFF DONOFRIO
DIRECTOR

OFFICIAL

Policy Issuance (PI): 19-37, Change 1

Date: September 4, 2020

To: Michigan Works! Agency (MWA) Directors

From: Joseph Billig, Division Administrator **SIGNED**
Targeted Services
Workforce Development

Subject: Healthy Michigan Plan Navigator (HMPN) for Fiscal Year (FY) 2020 Extension

Programs Affected: Healthy Michigan Plan

References: Public Act 208 of 2018
Michigan Senate Enrolled Bill 897
Public Act 50 of 2019
Public Act 208 of 2018 and the special terms and conditions of the Section 1115 Demonstration Waiver Amendment, approved 12/21/2018
Employment Services Manual issued March 2018
Department of Labor and Economic Opportunity – Workforce Development (LEO-WD) HMP Program Plan PI 19-36
Michigan Department of Health and Human Services (MDHHS) Policy #1926-Healthy Michigan Plan (HMP)
WD PI 19-37 HMP Navigator Policy

Background: The MDHHS will implement new work requirements beginning January 1, 2020 for Medicaid beneficiaries who have HMP health care coverage. HMP beneficiaries who are at least 19 but younger than 62 and do not meet exemption criteria will be subject to the new work requirements as a condition of eligibility. HMP beneficiaries will be required to work or do other

activities, such as job search, for at least 80 hours each month. This policy issuance extends the end date of the HMP navigator funding until September 30, 2021.

Policy: The intent of this program is to assist HMP participants, who are between age 19 and 62 and are not exempt (excused) who must report 80 hours of work or other activities, such as job search, each month. The HMPN will direct HMP participants to employment and training related services and supports to assist participants secure and maintain training and employment. The navigator will educate impacted participants on requirements and available services, make referrals, assess and manage other caseload related impacts resulting from the implementation of the Medicaid work requirements. The navigator will cultivate relationships with Community HMP partners to provide direction and guidance to assist HMP participants navigate the system. This policy issuance extends the end date of the current funding to September 30, 2021.

All requirements of PI 19-37 remain in effect.

Funding

Funding to support this pilot project will be FY 20 General Fund/General Purpose funds and must be spent by September 30, 2021. No more than 10 percent of the funds allocated shall be used for administrative costs. Remaining funds should be used as appropriate to hire the Navigator and support the Navigator's required functions. Each MWA must employ at least one navigator at their American Job Center (AJC), however, the expectation is that staff will be expected to cover as many AJC and satellite offices by having staff allocate some of their time to the HMPN.

Action: The MWA officials shall prepare a revised Budget Information Summary form that must be submitted within 10 days of the official date of this policy to TED-TSDIV@michigan.gov.

Inquiries: Questions regarding this policy should be directed to Ms. Yvette Harris by telephone at 517-930-7316 or by email at HarrisY@michigan.gov.

This policy is available for downloading from WD's website.

The information contained in this policy will be made available in alternative formats (large type, audio tape, etc.) upon request to this office. Please contact Mrs. Whitney Wasser by email at WasserW@michigan.gov for details.

**Expiration
Date:**

September 30, 2021

JB:YH:ww
Attachment

**Healthy Michigan Plan Navigator
Budget Information Summary (BIS) Instructions
Fiscal Year 2020 General Fund/General Purpose (GF/GP)**

Section I - Identification Information

Michigan Works! Agency (MWA) Name: Enter the name of the MWA.

Policy Issuance: Enter the Policy Issuance number applicable to the BIS. "19-37, Change 1" has been pre-entered.

Grant Name: "FY 20 GF/GP" has been pre-entered.

Project Name: "HMPN" has been pre-entered.

Plan Period: "1/1/20 through 09/30/21" has been pre-entered.

Catalog of Federal Domestic Assistance (CFDA) Number: N/A

Section II - Total Funds Available

Allocation: The total amount of funds being awarded via this policy.

Section III - Current FY Planned Expenditures by Cost Category

Administration: Enter the amount of the allocation planned for administration. The MWAs may not expend more than ten (10) percent of the total award on administration.

Program: Enter the amount of the allocation planned for program costs.