



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY

SUSAN CORBIN  
DIRECTOR

**OFFICIAL**  
**Policy Issuance (PI): 19-36, Change 2**

**Date:** August 31, 2021

**To:** Michigan Works! Agency (MWA) Directors

**From:** Joseph Billig, Division Administrator **SIGNED**  
Targeted Services Division  
Workforce Development

**Subject:** Fiscal Year (FY) 2020 Healthy Michigan Plan (HMP) Program Plan Extension

**Programs Affected:** Healthy Michigan Plan

**References:** Michigan Senate Enrolled Bill 897  
Public Act 50 of 2019  
Public Act 208 of 2018 and the special terms and conditions of the Section III5 Demonstration Waiver Amendment, approved 12/21/2018  
Employment Services Manual issued March 2018  
Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD) Healthy Michigan Plan Navigator Policy 19-36 and Changes  
Michigan Department of Health and Human Services (MDHHS) Policy #1926-HMP

**Background:** The MDHHS implemented a new work requirements beginning January 1, 2020, for Medicaid beneficiaries who have HMP health care coverage. HMP beneficiaries who are at least 19 but younger than 62 and do not meet exemption criteria will be subject to the new work requirements as a condition of eligibility. HMP participants are required to work or do other activities, such as job search, for at least 80 hours each month. This policy issuance extends the end date of the funds to September 30, 2022.

**Policy:** This policy change extends the end date of FY 2020 HMP program to September 30, 2022. Both FY 20 General Funds/General Purpose (GF/GP) and FY 20 State P&I will be extended.

LEO is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.  
WORKFORCE DEVELOPMENT, 201 N. WASHINGTON SQ., LANSING, MI 48913 • www.michigan.gov/wda • 517-335-5858

### **Use of General Fund/General Purpose (GF/GP) Funding**

The MWAs use of GF/GP funds under this plan are subject to the following provisions:

- FY 20 GF/GP funds will be carried into FY 2022.
- General administrative costs are limited to 10 percent of the GF/GP allocation for the fiscal year.
- GF/GP funds will be spent consistent with Wagner-Peyser services.

### **Use of State Penalty and Interest (P&I) Funding**

The MWAs use of P&I funds under this plan are subject to the following provisions:

- There will be carry in of unexpended FY 20 P&I funds into FY 2022.
- General administrative costs are limited to 10 percent of the P&I allocation for the fiscal year.
- P&I funds will be consistent with Wagner-Peyser services.

#### **Action:**

#### **Fiscal Information**

The MWAs will process all cash requests through the Management of Awards to Recipients System (MARS) in accordance with the MARS Manual. The MWAs must have on file appropriate documentation to support each cash draw.

Grantees are required to report all financial transactions on a full accrual basis. In general, accrued expenditures are costs incurred for goods and services received but not yet paid during the reporting period.

All reporting of fiscal expenditures of the funds provided through this policy issuance must be reported to WD on a quarterly basis. All quarterly financial expenditure reports are due no later than the twentieth calendar day after the end of the calendar quarter. A final close-out report is due to WD no later than 60 days after the end of the grant period. If the due date falls on a weekend or state government holiday, reports are due on the last business day prior to the due date and must be submitted in [MARS](#). If there are any questions regarding cash requests or submission of expenditure reports, please call Michael LaCharite at 517-335-6051.

The MWA officials shall prepare and submit a revised Budget Information Summary for the State P&I funds within 5 days of the official date of this policy to [LEO-TSDIV@michigan.gov](mailto:LEO-TSDIV@michigan.gov).

All requirements of PI 19-26 and its changes remain in effect.

**Inquiries:**

Questions regarding this policy should be directed to Yvette Harris by phone at 517-930-7316 or by email at [harrisy@michigan.gov](mailto:harrisy@michigan.gov).

This policy is available for downloading from [WD's website](#). The information contained in this policy will be made available in alternative formats (large type, audio tape, etc.) upon request to this office. Please contact Ms. Whitney Wasser by email at [WasserW@michigan.gov](mailto:WasserW@michigan.gov).

**Expiration****Date:**

September 30, 2022

JB:YH:ww

Attachment

**Healthy Michigan Plan Program  
General Fund/General Purpose  
Budget Information Summary Instructions**

**Section I - Identification Information**

Michigan Works! Agency (MWA): Enter the name of the MWA.

Policy Issuance: Enter the policy issuance number. "19-36, Change 2" has been pre-printed.

Grant Name: Enter the grant name. "FY 20 GF/GP" has been pre-printed.

Project Name: Enter the project name. "HMP GF/GP" has been pre-printed.

Plan Period: Enter the start and end dates of the plan period. "01/01/20 thru 09/30/2022" has been pre-printed.

Catalog of Federal Domestic Assistance: "N/A" has been pre-printed.

**Section II - Total Funds Available**

Allocation: The total amount of funds being awarded via this policy.

**Section III - Current Fiscal Year Planned Expenditures by Cost Category**

Administration: Enter the amount of the allocation planned for administration. The MWAs may not expend more than ten (10) percent of the total award on administration.

Program: Enter the amount of the allocation planned for program costs.

**Healthy Michigan Plan (HMP) Program  
State Penalty & Interest (P&I)  
Budget Information Summary Instructions**

**Section I - Identification Information**

Michigan Works! Agency (MWA): Enter the name of the MWA.

Policy Issuance: Enter the policy issuance number. "19-36, Change 2" has been pre-printed.

Grant Name: Enter the grant name. "FY 20 State P&I" has been pre-printed.

Project Name: Enter the project name. "HMP P&I" has been pre-printed.

Plan Period: Enter the start and end dates of the plan period. "09/01/20 thru 09/30/2022" has been pre-printed.

Catalog of Federal Domestic Assistance: "N/A" has been pre-printed.

**Section II - Total Funds Available**

Allocation: The total amount of funds being awarded via this policy.

**Section III - Current Fiscal Year Planned Expenditures by Cost Category**

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**Fiscal Year 2020  
HMP Allocations**

<b>Michigan Works! Agencies</b>	<b>Initial GF/GP Allocation</b>	<b>Initial State P&amp;I Allocation</b>	<b>Total HMP Allocation</b>
	<b>(\$)</b>	<b>(\$)</b>	<b>(\$)</b>
<b>Berrien/Cass/Van Buren</b>	108,525	38,489	147,014
<b>Capital Area</b>	127,938	45,373	173,311
<b>DESC</b>	339,724	120,483	460,207
<b>Great Lakes Bay</b>	144,502	51,248	195,750
<b>GST Michigan Works!</b>	202,939	71,972	274,911
<b>Macomb/St. Clair</b>	227,770	80,779	308,549
<b>Northeast</b>	116,656	41,372	158,028
<b>Northwest</b>	111,342	39,488	150,830
<b>Oakland County</b>	235,498	83,519	319,017
<b>Region 7B</b>	111,155	39,421	150,576
<b>SE Michigan Consortium</b>	181,168	64,251	245,419
<b>SEMCA</b>	222,155	78,787	300,942
<b>Southwest</b>	136,721	48,488	185,209
<b>UPWARD Talent Council</b>	179,125	63,527	242,652
<b>West Central</b>	113,678	40,316	153,994
<b>West Michigan Works!</b>	260,504	92,387	352,891
<b>Statewide Totals</b>	<b>2,819,400</b>	<b>999,900</b>	<b>3,819,300</b>

Allocation based on:

Estimated number of HMP participants in the counties the MWA serve.