

Fireworks Cancellation Process

If selling fireworks is a seasonal business for you, there is a cancellation option. If you are done selling Fireworks for the remainder of your Certificate or Registration, you may cancel. Once you cancel you will no longer be responsible to enter Fire Safety Fees, monthly.

*****Low Impact Registrations expire on December 31st, yearly.
Consumer Certificates expire on April 1st, the following year. *****

To get started you will want to go to:
<https://www.michigan.gov/bfs>

Then under Quick Links, you will want to click on **Accela Automation- Citizen Portal**

Click here to get to : [Accela Automation Citizen's Portal](#)

DEPARTMENT OF
LICENSING AND REGULATORY AFFAIRS


[BUREAU LIST](#) [SEARCH LICENSE TYPES](#) [VERIFY A LICENSE](#) [FILE A COMPLAINT](#) [LARA NEWS RELEASES](#) [FOIA REQUEST](#)

LARA / BUREAU LIST / FIRE SERVICES

- State Fire Marshal
- Fireworks
- Fire Fighter Training Division
- Plan Review
- Storage Tank Division
- Field Services
- NFIRS
- MI Prevention
- Marijuana Plan Reviews/Inspections

Fire Services

Welcome to the Bureau of Fire Services



Mission Statement
To provide for the protection of persons and property from exposure to the dangers of fire through inspection and fire prevention and to serve the training needs of over 30,000 fire fighters in the state of Michigan.

Vision Statement
The tenacious pursuit of providing a fire safe environment for all firefighters and citizens in the state of Michigan.

State Fire Marshal

Sign up here to receive GovDelivery announcements from the Bureau of Fire Services

[View the GovDelivery Announcements](#)

QUICK LINKS

- Contact Us
- Fire Service Directory
- Forms
- Public Acts and Administrative Rules
- FOIA Request
- BFS News Releases
- Fire Services Related Links
- Reporting and Notification of Hazardous Material Incidents
- Accela Automation | Citizen Portal**
- Fireworks Complaint Hotline

Once you click on the Accela Link, you will need to fill out:

User Name or E-mail:
&
Password:

Then click the Login button.

Announcements Accessibility Support Register for an Account [Login](#)

Verify a License

****You must have an account to apply for or renew a license****

Click [here](#) for instructions on how to register for an account

Click [here](#) for instructions on how to link and renew licenses

Would you like to renew a trade license? **YES**

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#)

Advanced Search ▾

Welcome to the new Citizen Portal

We are pleased to offer our citizens, businesses, and visitors access to government services online, 24 hours a day, 7 days a week.

In partnership with Accela, Inc., we are fulfilling our promise to deliver powerful e-government services and provide valuable information about the community while making your interactions with us more efficient, convenient, and interactive. To use ALL the services we provide you must register and create a user account. You can view information, get questions answered and have limited services as an anonymous user. We trust this will provide you with a new, higher level of service that makes living and working in our community a more enjoyable experience.

What would you like to do today?
To get started, select one of the services listed below:

Login


User Name or E-mail:

Password:

Remember me on this computer


[Login »](#)

[I've forgotten my password](#)
[Register for an Account](#)



Once you are logged in this will be what the Home screen looks like.

Now you will want to Click on Fire Services.

Announcements Logged in as: [redacted] Collections (0)  Cart (0) Account Management Logout

Verify a License

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Click [here](#) for instructions on how to register for an account

Click [here](#) for instructions on how to link and renew licenses

Would you like to renew a trade license? [YES](#)

[Home](#) [BCC Licenses](#) [BCC Permits](#) [Plan Review](#) [Fire Services](#) [OLSR](#)

[Dashboard](#) [My Records](#) [My Account](#) [Advanced Search](#) ▾


Hello, [redacted]

Saved in Cart (0) [View Cart](#)

There are no items in your shopping cart right now.

My Collection (0) [View Collections](#)

You do not have any collections right now.

Work in progress  [View All Records](#)

Click on: Create/Amend an Application/Record

license.

If you are here to renew a license and have not linked your license to your account, [CLICK HERE](#).

If you are here to renew a license and have already linked the license to your account, sign into your account and click on "My Records" and then "Renew Application".

Home BCC License BCC Permits Plan Review **Fire Services** OLSR

Create/Amend an Application/Record

Search Applications

Records

Online Application

Welcome to LARA's Online Permitting System. Using this system you can submit and update information, pay fees, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the General Disclaimer below before beginning your application.

The Michigan Department of Licensing and Regulatory Affairs(LARA) computer information systems are the property of the State Of Michigan and subject to state and federal laws, rules and regulations. The systems are intended for use only by authorized persons and only for official state business.

Systems users are prohibited from using any assigned or entrusted access control mechanisms for any purposes other than those required to perform authorized data exchange with LARA. Logon IDs and passwords are never to

I have read and accepted the above terms.

[Continue Application »](#)

Click on: I have read and accepted the above terms.

Click on: Continue Application

Select a Record Type

Choose one of the following available record types. For assistance or to apply for a record type not listed below contact us.

- ▶ Add Facility to My Records Storage Tanks
- ▶ Aboveground Storage Tanks
- ▶ Underground Storage Tanks
- ▶ Storage Tank Amendments
- ▶ Release Report Underground Storage Tanks
- ▼ **Fireworks Cancellation**
 - Consumer and Low Impact Cancellation
- ▶ Fireworks Consumer
- ▶ Fireworks Low Impact
- ▶ Fire Safety Fees
- ▶ Field Services Facility Inspections
- ▶ FireServices

[Continue Application »](#)

Click on: Fireworks Cancellation

Click on: Consumer and Low
Impact Cancellation

Click on: Continue Application

Consumer and Low Impact Cancellation

| | | | |
|----------|----------|----------|-------------------|
| 1 Step 1 | 2 Step 2 | 3 Review | 4 Record Issuance |
|----------|----------|----------|-------------------|

Step 1: Step 1 > Page 1

The cancellation request will **NOT** be processed if Fire Safety Fees and Sales reports are not current. Cancellation notices will not become effective until the first day of the next month after they are received.

Once the cancellation notice has been approved and processed you will receive a notification via email and no further sales reports will be required for that Certificate. If the cancellation is not approved and processed you will be notified.

* indicates a required field.

Cancellation Information

CANCELLATION INFORMATION

Please complete all fields. You must submit one cancellation notice for each certificate to be cancelled. Upon submission of the form and approval by the Bureau of Fire Services, your certificate will be considered NULL and VOID and you will not be permitted to sell fireworks under that fireworks certificate number.

Certificate # (limit 1 per form):

2020-CP00040

* Reason for cancellation:

--Select--

Low Impact Registration Number:

N/A

Continue Application »

Save and resume later

Enter your Certificate # or Low Impact Registration #.

Put N/A in the empty field.

Click on: Continue Application

Fill out all the fields.

Click on: Select from Account

Click on: Continue Application

Create/Amend an Application/Record Search Applications

Consumer and Low Impact Cancellation

1 Step 1 2 Step 2 3 Review 4 Record Issuance

Step 2: Step 2 > Page 1

* indicates a required field.

Retail Sales Location Name

* Facility/Project Name:

Retail Sales Location

* Street No.: * Street Name: Street Type:

* City: * State: * Zip:

County: Township:

Clear

Certificate Holder

To add new contacts, click the [Select from Account](#) from Account or Add New button. To edit a contact, click the Edit link.

Select from Account

Add New Contact

Continue Application »

Save and resume later

Fill out all the fields.

Click on: Select from Account

Click on: Continue Application

Step 3: Review

[Continue Application »](#)

[Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Consumer and Low Impact Cancellation

Cancellation Information

CANCELLATION INFORMATION

[Edit](#)

Certificate # (limit 1 per form):

2020-CP00040

Reason for cancellation:

No Sales for the remaining life of the Certificate

Low Impact Registration Number:

N/A

Retail Sales Location Name

[Edit](#)

Facility/Project Name:T

Retail Sales Location

[Edit](#)

Certificate Holder

[Edit](#)

Phone:5

I certify that I have read and understand the instructions that accompany this application and that the statements made as part of this application are true, complete, and correct and that no material information has been omitted. By checking the box below, I understand and agree that I am electronically signing and filing this application.

By checking this box, I agree to the above certification.

Date: 07/21/2020

[Continue Application »](#)

[Save and resume later](#)

Step 3: Receipt/Record issuance

Receipt

Your submittal has been successfully received.

PLEASE READ THE FOLLOWING INSTRUCTIONS BASED ON WHICH ACTION YOU JUST PERFORMED:

LICENSE RENEWALS: If you did not submit payment for your license, please visit [MY RECORDS](#) to complete the renewal payment process. If you submitted payment, you will receive a copy of your license in the mail.

LICENSE APPLICATIONS: Your application will be reviewed. Please check [MY RECORDS](#) for updates regarding the status of this application. Once your application is reviewed you will be notified by the department.

LICENSE AMENDMENTS: Your license has been updated with requested changes.

PERMITS:

Please check your account for updates regarding the status of this permit application and for any additional

Your Land Corner Recordation Certificate has been received and will be reviewed. If an error is found, changes will be made to match the LCRC. If the LCRC is wrong, please call the office.

[REDACTED], LANSING MI 48911

2020-CC00105

Copy
Record

Make sure to scroll down on the receipt page and make sure you received a Cancellation Record.

Now you have completed your Cancellation Request.

Fireworks staff will review your request and we will send an email when your Certificate or Low Impact are cancelled.