

NON-CAREER WILDLIFE POSITIONS AVAILABLE
Non-Career Wildlife Assistant (NCWA)
Michigan Department of Natural Resources
DNR - WILDLIFE DIVISION – Southwest Region
Fall 2021

Posting Date: **August 17, 2021**

Deadline for Response: **August 27, 2021**

Location	Employment Dates & Hours	Number of Positions	Description
<p>1. Plainwell Customer Service Center 621 N. 10th Street Plainwell, MI 49080</p> <p>2. Crane Pond State Game Area 60887 M-40 Jones, MI 49061</p> <p>3. Rose Lake Field Office 8903 East Stoll Road East Lansing, MI 48823</p>	<p>October 1, 2021-January 7, 2022</p> <p>Up to 40 hours per week</p> <p>Total Hours: up to 719 per Position</p> <p>Pay rate: \$17.93 per hour</p>	<p>1-2 NCWA Per Area – Deer Check Station/24hr Drop Box</p>	<p>Assist with the collection of deer heads for Chronic Wasting Disease, and bio data for the 2021 deer season. The employee will have to work with maps, inspect deer teeth to determine age, enter data in handheld device, and remove head and/or skull cap with antlers using a saw and then tag the jaw of each head collected. Employees will be trained on how to operate handheld device and on aging deer. Employees will be expected to interact with hunters and be able to answer questions if needed. Maintain and keep clean and organized the deer check trailers as well as stocked with PPEs. This employee will make sure handheld devices are charged up, and all tools are working properly. Workers may have to download updates and upload data from the handheld devices to the Wildmobile database. Workers may also collect deer heads from other regional offices and deliver to the MSU Diagnostic lab for testing.</p>

Muskegon State Game Area	<p>October 11, 2021- December 17, 2021</p> <p>Up to 40 hours per week</p> <p>Total Hours: up to 450</p> <p>Pay rate: \$17.93 per hour</p>	1 NCWA	<p>Positions require the ability to work a varied 40 hour per week schedule that may include weekends, and work shifts. At times, these positions may be unsupervised or have limited supervision. Job duties may include pre-registering hunters, conducting drawings for hunting areas, issuing permits, record keeping, and assisting hunters. Other duties may include identifying, aging and sexing of harvested deer and waterfowl, assessing the condition of wildlife, and collecting other biological or hunter information. As time permits this position may also assist with the development and maintenance of wildlife habitat on State lands.</p>
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Selection Criteria:

Required

- Education: Possess a high school diploma or GED certificate
- Must be at least 18 years of age
- Experience: No specific amount or type is required.
- Possess a valid driver's license.
- Will be required to work on weekends and evenings.
- Work will require individuals to use saws to remove deer heads, cut off skull cap and attach testing tag with knife.
- Ability to accurately read a map
- Ability to interact with public in a positive manner on daily basis

Desired

- Education: Possession of or working towards a degree in Wildlife Management, Wildlife Biologist, or a related field.
- Ability to work independently and with others.
- Ability to communicate well with co-workers and the public
- Knowledge of the safe use of hand and power tools.
- Knowledge or experience relating to wildlife or DNR programs, specifically Chronic Wasting Disease.
- Ability to collect and enter bio data on electronic devise and download updates.
- Ability to age Michigan Whitetail deer by looking at their teeth.

Note: Civil Service Rule 2-7 requires that all newly hired state employees submit to and pass a pre-employment drug test prior to their actual start.

The DNR is an equal opportunity employer.